

Flight Delay Claim Form

As a result of the flight delay number _____, occurred on (date mm/dd/yyyy) _____, with the airline _____, due to the reason of _____, I am enclosing the following documentation: (We reserve the right to request additional documentation if necessary)

- Letter of complaint:** Explaining the reason or cause of the cancellation or interruption of the trip.
- Receipts for expenses incurred:** For food, lodging, and transportation expenses incurred due to the flight delay.
- Copy of a valid photo identification of the insured, issued by a government entity with authority to issue it (front and back):** If you are a citizen of the United States of America, identification issued by both the federal government and any of its jurisdictions will be accepted. If you are not a citizen of the United States of America, only a valid national passport will be accepted.
- Copy of the airline-issued document:** Indicating the reason for the delay, flight number, and incident date.
- Statement of account:** Must reflect the charge for the purchase of the airline ticket.

Name			
Postal Address			
Residential Address			
Birth Date (m-d-y)		Policy Number	
Phone Number		Email	

Committed to providing you with the excellent service you deserve, it is necessary for you to send us all of the aforementioned documentation. You can start your claims process by sending your information by regular mail to the following address:

Chubb Insurance Company of Puerto Rico, PO Box 191249, San Juan, PR 00919-1249. You can also send your claim by fax to 787-758-6989, or via email at: puertorico-firstnoticeofloss@chubb.com.

The information requested is required to process your claim. **Claims that do not meet all the documentation will not be accepted.**

Article 27.320-Notice of the Insurance Commissioner

"Any person who knowingly and with the intent to defraud presents false information in an insurance application or who presents, aids, or causes to be presented a fraudulent claim for payment of a loss or other benefit, or who presents more than one claim for the same damage or loss, commits a felony and, upon conviction thereof, shall be punished for each violation with a fine of not less than five thousand dollars (\$5,000), nor more than ten thousand dollars (\$10,000), or imprisonment for a fixed term of three (3) years, or both. If there are aggravating circumstances, the fixed penalty may be increased up to a maximum of five (5) years; if there are mitigating circumstances, it may be reduced to a minimum of two (2) years."

I certify that the information provided by me on this form is correct.

Signature
(or legal representative)

Date
(mm-dd-yyyy)